



Tadcaster Grammar School

Be Your Best Self

11-18 Mixed Comprehensive

Headteacher: Mr A Parkinson B.Sc. (Hons) M.Ed M.Sc

**Finance Officer. Fixed term contract
Grade F £10,720-£11,742 for 20 hrs pw. (Term time only plus 5 days)**

We are seeking to appoint an enthusiastic Finance Officer to join this high achieving and successful school. The Finance Team works proactively for the whole school, obtaining best value whilst purchasing all school equipment and ensuring financial procedures are adhered to, this helps students to be their best self.

This is a fixed term role, 20 hours per week, term time only (plus 5 days). To commence January 2023, or as soon as possible. Following a review this position is initially for one year whilst new systems and process are adopted. Previous experience of working in education is not essential.

Tadcaster Grammar School is a wonderful place to work while making a positive contribution to young people's lives every day. Tadcaster Grammar School is a proud member of the STAR Multi Academy Trust. The STAR MAT is committed to equality, and to making fair and equitable treatment an integral part of everything we do. The Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to a successful DBS check and pre-employment checks will be undertaken before an appointment is confirmed. Full details can be found on the school website.

If you would like to apply for this post, please complete our online application form: <https://bit.ly/STARSupportApp> which must be returned by **09.00 on 29 November 2022** and an interview will be held **on 7 December 2022**. Please direct correspondence to: tgs.recruitment@tgs.starmat.uk

If you require assistance in applying for this position, please contact us

Tadcaster Grammar School - Toulston, Tadcaster, North Yorkshire LS24 9NB

Tel: 01937 833466 <https://tgs.starmat.uk/>

