

# The STAR Multi Academy Trust Governor Application Form



Thank you for your interest in governance at The STAR Multi Academy Trust. The details you provide will help us to match your application to a governor vacancy at one of our schools. Your application form will be shared with the Head of Governance, CEO and the Trustees. If you need any help or advice when completing this form, please do not hesitate to contact the Head of Governance at [clerktojobs@starmat.uk](mailto:clerktojobs@starmat.uk).

## PERSONAL DETAILS

<b>Title</b>		<b>Date of birth</b>	
<b>Name</b>			
<b>Address (including postcode)</b>			
<b>Contact telephone number(s)</b>			
<b>Email address</b>			

## DATA PROTECTION NOTICE

Throughout this form we ask for some personal data about you. We will only use this data in line with data protection legislation and process your data for one or more of the following reasons permitted in law:

- You have given us your consent
- We must process it to comply with our legal obligations.

Please see our [privacy notices](#) for further detail.

## DISCLOSURE AND BARRING CHECK AND SECTION 128 CHECK

Your position as governor will be conditional on the satisfactory completion of the necessary pre-appointment checks. The STAR Multi Academy Trust is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before confirming governor appointments.

The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that is considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate. Any data processed as part of the DBS check will be processed in accordance with data protection regulations and the school's privacy notice.

**Are you registered on the Update Service?**

**Have you lived or worked outside the UK since the age of 18? If yes, please enter the dates and countries?**

The school will carry out a section 128 check. A person issued with a section 128 direction under the Education and Skills Act 2008 is prohibited or restricted from taking part in the management of a school.

## ELIGIBILITY

**The Trust maintains adherence to the [Statutory guidance for governing bodies of maintained schools and local authorities in England](#) with regards to the grounds upon which individuals are disqualified from being a governor.**

A person is disqualified from holding or continuing to hold office if that person:

- is the subject of a bankruptcy restrictions order or an interim order under the Company Directors Disqualification Act 1986; a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
- has received a prison sentence of two years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of five years or more
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor
- refuses a request from the school to make an application to the Disclosure and Barring Service for a DBS certificate

## DECLARATION

- I declare that I am not disqualified from being a governor under the criteria listed above.
- I understand that information I provide in this application may form part of a public record
- The STAR MAT may apply for a reference to the persons named as my referee

Name (please print)	
Signature	
Date	

## EDUCATION AND EMPLOYMENT HISTORY

**Highest level of education received** (*Please state the institution, qualification received and classification.*)

**Please give details of any other relevant education or training courses**

**Current employment** (*Please state your employer, role, length of time in role and a summary of responsibilities.*)

**Relevant previous employment**

**Other relevant interests and experience**

*This may include any hobbies, volunteering and charity work, personal interests or achievements that may help you become an effective school governor.*

*(NB: You may prefer to include a CV with your application)*

## A BIT MORE ABOUT YOU

**Why would you like to become a governor? Why at a STAR MAT school in particular?**

**Do you have children who attend a STAR MAT school? (If yes, which school(s) do they attend?)**

**Do you have a preferred school you would like to work with at STAR MAT? (If yes, which one?)**

**Please give details of any accessibility arrangements you require? (e.g. do you require wheelchair access, audio loop facilities etc?)**

**How did you find out about becoming a STAR MAT school governor? (e.g. word of mouth, website, advert)**

## References

*Please provide details of two referees who can comment on your suitability to be a governor. Referees cannot be related to you. Please note your application cannot be progressed until references have been received.*

REFEREE 1	
<b>Name</b>	
<b>Job title</b>	
<b>Relationship to applicant</b>	
<b>Phone number</b>	
<b>Email address</b>	

REFEREE 2	
<b>Name</b>	
<b>Job title</b>	
<b>Relationship to applicant</b>	
<b>Phone number</b>	
<b>Email address</b>	

## Skills audit

Please tick to indicate how confident you are in the following areas. Please note that we do not expect applicants to be skilled in all areas. A full induction and training programme is provided for governors.

SKILL	PROFESSIONAL-LEVEL KNOWLEDGE OR EXPERTISE	CONFIDENT IN THE AREA, BUT NOT TO A PROFESSIONAL LEVEL	A BASIC OR WORKING UNDERSTANDING	NO EXPERIENCE
Strategic planning				
Public sector or charity governance				
Knowledge of the education sector				
Teamwork and collaborative decision making				
Financial management / audit				
Fundraising / income generation				
HR / performance management				
Data analysis				
Legal skills				
Health and safety				
Premises management				
School curriculum and assessment				
Safeguarding				
Special educational needs and disabilities (SEND)				
Compliance / policy management				

SKILL	PROFESSIONAL-LEVEL KNOWLEDGE OR EXPERTISE	CONFIDENT IN THE AREA, BUT NOT TO A PROFESSIONAL LEVEL	A BASIC OR WORKING UNDERSTANDING	NO EXPERIENCE
Marketing / public relations				
Procurement				
ICT / technology skills				
Data protection				
Knowledge of the local community				

**Please return the completed form to the Head of Governance at [clerktogovs@starmat.uk](mailto:clerktogovs@starmat.uk).**

**Thank you for your interest. You will hear from us within three working days.**