



Tadcaster Grammar School

Be Your Best Self

11-18 Mixed Comprehensive
(1534 students on roll – 234 in Sixth Form)
Headteacher: Mr A Parkinson B.Sc. (Hons) M.Ed M.Sc

TRUST SCHOOL BUSINESS MANAGER

Full Time (All Year)

Grade M £39,880 - £43,857

We are seeking to appoint a highly motivated, enthusiastic, innovative professional with a strong track record of successful strategic business, operational and financial management. Applicants may have previous experience of working in an education environment, but this is not essential. The appointed person will be responsible for leading and managing the financial, HR, health & safety, premises, network, transportation and administrative functions of the school. The role will also include generating income, including fundraising via grant funding and sponsorship. This is a permanent position to commence as soon as possible.

At Tadcaster Grammar School we put the needs of students at the forefront of our decision making and practice. The role of School Business Manager is pivotal to our journey to make the school the optimum place for each individual student to 'Be their best self'.

Please access the STAR MAT's website (<https://web.starmat.uk/vacancies/>) which contains full details of the post, together with an application form, which should be returned electronically to c.earl@starmat.uk

The STAR MAT is committed to equality, and to making fair and equitable treatment an integral part of everything we do. The Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to a successful DBS check and pre-employment checks will be undertaken before an appointment is confirmed.

***Applications should be returned by 9am on 18 January 2021 and interviews will be held
w/c 25 January 2021***

For more information please visit the school website: tgs.starmat.uk
and the STAR MAT website: www.starmat.uk

If you require assistance in applying for this position, please contact us.

Tel: 01937 833466



Tadcaster Grammar School - Toulston, Tadcaster, North Yorkshire. LS24 9NB

Tel: 01937 833466 tgs.starmat.uk



The STAR
MULTI ACADEMY TRUST