



Tadcaster Grammar School

Be Your Best Self

11-18 Mixed Comprehensive

Headteacher: Mr A Parkinson B.Sc. (Hons) M.Ed M.Sc

Exams Officer Grade F, £ 9,475-£10,462 Fixed Term. 20 hours. Term time only (plus 10 days)

We are seeking to appoint an enthusiastic Exams Officer to join this high achieving and successful school. The Exams Team works proactively across the whole school, maintaining standards, building relationships and helping students to be their best self.

This is a fixed term role, 20 hours per week, term time only (plus 10 days). There is a requirement for the postholder to work full time during busy exam periods commencing at 8AM (and take the time back as TOIL). To commence December 2021

Tadcaster Grammar School is a fantastic place to work; we are offering a unique opportunity to be part of an enthusiastic team who are committed to enhancing the teaching and learning experiences for all our students, whatever their role in the organisation. Tadcaster Grammar School is part of the STAR Multi Academy Trust which is an exciting new venture strengthening our existing partnership with other local schools.

The STAR MAT is committed to equality, and to making fair and equitable treatment an integral part of everything we do. The Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The Post is subject to a successful enhanced DBS check and pre-employment checks will be undertaken before an appointment is confirmed.

Applications should be returned by 9 am on Tuesday 19 October to r.evans@tgs.starmat.uk and interviews will be held w/c 1 November 2021

For more information please visit our website: tgs.starmat.uk

If you require assistance in applying for this position, please contact us.
Tel: 01937 833466